

IMPORTANT INSTRUCTIONS

- No political activity is allowed to students in the college. Violation will result in being struck off from the college
- Male Students are not allowed to use Chaadar / Shawl in the college
- There will be only one chance of Re-admission after struck off.
- The students will observe college uniform.
- No entry college without uniform is allowed.
- The students must display their college card on their shirt.
- Select the subject carefully. Subject change will not be allowed later on.
- Students must ensure their presence. Board / University admission will not be sent in case of less than 75% attendance.
- The students should write that home address / mobile / whatsapp number on the admission form as can be used for correspondence / communication by the college. Mobile / whatsapp number and e-mail should not be changed during 2-Years stay at the college.

MESSAGE BY THE PRINCIPAL

Dear students,

It is a matter of great pleasure for me that you have chosen this splendid institute for education. It is not only a national duty but also religious obligation to get education as it has been made obligatory by Allah Almighty and the Prophet (S.A.W). In the current era, the dream to become a prosperous and developed nation cannot come true without economic, social, educational and scientific development. Besides, we will have to compete the developed nations in the field of knowledge, science and technology. The importance of education cannot be overlooked in the development of nations.

The developed nations are ruling the world on the basis of knowledge and skill and all developing nations are their subordinates. It is impossible to count the advantages of knowledge.

In this world of competition, educationally stable nation has great worth because it is the only weapon to resolve all issues. Government Graduate College, Civil Lines, Sheikhpura is performing its great role in providing the best and standard education to the middle class and the poor sections of society. Parents pay minor fee to enable their children to get education. Financial aid and concession in the government fee are also granted to the poor and deserving students. I hope you will take great care to uphold the dignity and sanctity of this institute after graduation. May Allah help you in days to come.

Prof. Hafiz Sana Ullah
Principal
Govt. Graduate College
Civil Lines, Sheikhpura

INTRODUCTION

Govt. Graduate College, Civil Lines, Sheikhpura

The college is situated behind Kanal Rest House on Sargodha Road near District Courts in Sheikhpura. This modern institute that is comprehensive and all encompassing, has been imparting education to the residents of Sheikhpura since 1959. Its journey began on 11th August 1959 as Degree College for which the government reserved 376 kanal land. However, the government merged the inter college in the degree college in 1971. After the merger, the inter college building was reserved for Govt. Girls College. A splendid building was constructed later on, on the land reserved for Govt. Degree College. The college is central in location with beautiful trees all around. The spacious building is covered with fabulous meadows and large play grounds add to its beauty. All adds to educational and literary environment which is a great advantage to the students. Besides, the laboratories are well-equipped with scientific tools and required materials. Last but not least is the presence of a spacious hostel and a masjid. The college serves the students of Sheikhpura city and its suburbs in the best possible manner. The educational standard is quite high and co-curricular activities / sports are an integral part of the academic year. There is an active sports board which works for the promotion of sports. Moreover, there are various notable societies which provide an appropriate platform for literary activities. The college is affiliated with BISE Lahore for Intermediate / HSSC and for degree classes Punjab University serves the purpose. Masters level classes began in 1998 which have been suspended for BS 4-Years Program has been launched in 10 subjects. This BS 4-Years Program is affiliated with Punjab University for which 50 seats are allotted in the beginning. Admission is purely on merit-base. The faculty renowned in the fields of science and literature is doing worth-mentioning efforts in imparting education in the respective fields. A large number of graduates of this college have been serving the nation in different departments for years.

Teachers

Principal:	Prof. Hafiz Sana Ullah	
Vice Principal:	Dr. Aman Ullah Bhatti	(Professor)
Dean of Arts:	Dr. Abdul Raheem Ashraf	(Associate Prof)
Dean of Science:	Muhammad Afzal	(Associate Prof)
Dean of Commerce:	Mirza Mahid Baig	(Assistant Prof.)

Urdu

1.	Associate Professor
2. Dr. Muhammad Akram Sura	Assistant Professor (HOD)
3. Khurram Abbas Virk	Assistant Professor
4. Syed Fakhar Hussain Bukhari	Assistant Professor
5. Syed Intizar Hussain Gillani	Assistant Professor
6. Farhan Nazir	Assistant Professor

Islamiat

1. Dr. Aman Ullah Bhatti	Professor
2. Dr. Abdul rahim Ashraf	Associate Professor (HOD)
3. Dr. Muhammad Rafique	Associate Professor
4. Muhammad Afzal	Associate Professor
5. Muhammad Irfan	Assistant Professor
6. Saif ur Rahman Saifi	Assistant Professor
7. Muazzam Nawaz	Lecturer

English

1. Muhammad Akram Dogar	Associate Professor
2. Muhammad Maqsood	Assistant Professor (HOD)
3.	Assistant Professor
4.	Assistant Professor
5. Waheed ul Hassan Pasha	Assistant Professor
6. Mohsin Raza	Assistant Professor
7. Muhammad Iqbal Dogar	Assistant Professor
8. Muhammad Rizwan	Assistant Professor
9. Muhammad saqib Ihsan	Lecturer
10. Muhammad Boota	Lecturer
11. Shajeel Ahmad Bajwa	Lecturer
12. Asif Ali	Lecturer
13. Asif Siddique Tahir	Lecturer
14. Zafar Abbas	Lecturer

Education

1.	Associate Professor (HOD)
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History

- | | |
|-------------------------------|---------------------------|
| 1. Rana Muhammad Arshad | Assistant Professor (HOD) |
| 2. Dr. Muhammad Saleem Akhter | Lecturer |

Geography

- | | |
|------------------|----------------|
| 1. Abdul Ghaffar | Lecturer (HOD) |
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Biology / Zoology

- | | |
|-------------------------|---------------------------|
| 1. Muhammad Afzal | Associate Professor (HOD) |
| 2. Dr. Muhammad Shahzad | Assistant Professor |
| 3. Naeem Ullah Ansari | Assistant Professor |
| 4. Allah Ditta Bhatti | Lecturer |
| 5. Kamran Danish | Lecturer |

Mathematics

- | | |
|------------------|---------------------------|
| 1. | Associate Professor |
| 2. Naveed Ahmad | Associate Professor (HOD) |
| 3. Shiraz Khan | Assistant Professor |
| 4. Zulfiqar Ali | Assistant Professor |
| 5. Arshad Ali | Assistant Professor |
| 6. Tahir Subhani | Assistant Professor |
| 7. | Assistant Professor |

Political Science

- | | |
|------------------------------|---------------------------|
| 1. Ikram ur Rahman Khan | Associate Professor |
| 2. Umar Draz Dogar | Assistant Professor (HOD) |
| 3. Dawood Ahmad | Assistant Professor |
| 4. Rana Muhammad Irshad Khan | Assistant Professor |

Statistics

- | | |
|-------------------|---------------------------|
| 1. | Professor |
| 2. Zulfiqar Ali | Assistant Professor (HOD) |
| 3. Muhammad Ahmad | Lecturer |

Health & Physical Education

- | | |
|----------------|---------------------|
| 1. Karamat Ali | Assistant Professor |
|----------------|---------------------|

Physics

- | | |
|--------------------------|---------------------------|
| 1. | Associate Professor |
| 2. | Associate Professor |
| 3. Muhammad Adrees | Assistant Professor (HOD) |
| 4. Iftikhar Ahmad Yousaf | Assistant Professor |
| 5. Muhammad Waqas Saleem | Assistant Professor |
| 6. Muhammad Aslam | Lecturer |
| 7. Gulfam Nasir | Lecturer |

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| 8. Shahid Hussain | Lecturer |
| 9. Mateeb Ahmad | Lecturer |

Arabic

- | | |
|---------|---------------------|
| 1. | Associate Professor |
| 2. | Lecturer |

Sociology

- | | |
|----------------------------|---------------------|
| 1. | Associate Professor |
| 2. Amjad Javed Virk | Assistant Professor |
| 3. Ali Akhtar Gujjar | Assistant Professor |
| 4. Syed Talib Hussain Shah | Assistant Professor |

Persian

- | | |
|--------------------------|---------------------------|
| 1. Dr. Naveed Ahmad Gill | Associate Professor (HOD) |
| 2. Syed Mazhar Abbas | Assistant Professor |

Punjabi

- | | |
|----------------------|---------------------------|
| 1. Dr. Iqbal Hussain | Associate Professor (HOD) |
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Philosophy

- | | |
|---------|---------------------------|
| 1. | Associate Professor (HOD) |
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Chemistry

- | | |
|---------------------|---------------------------|
| 1. | Associate Professor (HOD) |
| 2. | Associate Professor |
| 3. Saeed Ahmad | Assistant Professor (HOD) |
| 4. Naveed Fazal Haq | Assistant Professor |
| 5. Hassan Rasheed | Assistant Professor |
| 6. Farhan Ali | Lecturer |
| 7. Muhammad Rizwan | Lecturer |
| 8. Shoiab Yahya | Lecturer |

Computer Science

- | | |
|---------------------|---------------------------|
| 1. Computer Science | Assistant Professor (HOD) |
| 2. Hassan Raza | Lecturer |
| 3. Haseeb Azmat | Lecturer |
| 4. Sehrish Khan | Lecturer |

Commerce

- | | |
|-----------------------|---------------------------|
| 1. Mirza Mahid Baig | Assistant Professor (HOD) |
| 2. Hafiz Abdul Rahman | Lecturer |

Economics

- | | |
|-----------------------------|---------------------------|
| 1. | Associate Professor |
| 2. Masood javed Toor | Assistant Professor (HOD) |
| 3. Maqsood Ahmad | Assistant Professor |
| 4. Shakeel Shaharyar Majeed | Assistant Professor |
| 5. Nasir Sarwar | Lecturer |

Pak Studies

- | | |
|-----------------------|---------------------------|
| 1. Khalid Mahmood Ch. | Assistant Professor (HOD) |
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Psychology

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|-------------------------|---------------------------|
| 1. Ijaz Javed Virk | Assistant Professor (HOD) |
| 2. Hafiz Khalid Hussain | Assistant Professor |

Library Staff

- | | |
|-------------------------|------------------------|
| 1. | Deputy Chief Librarian |
| 2. Muhammad Adrees Maan | Senior Librarian |
| 3. Muhammad Habib Ullah | Library Clerk |
| 4. Faraz Khan | Library Attendant |

Official Staff

- | | |
|--------------------------------|----------------|
| 1. Muhammad Boota Virk | Superintendent |
| 2. Muhammad Yousaf | Senior Bursar |
| 3. Ghulam Sarwar Khan | Head Clerk |
| 4. Faheem Hashmi | Head Clerk |
| 5. Syed Irfan Ali Shah Hamdani | Senior Clerk |
| 6. Nisar Ahmad | Senior Clerk |
| 7. Muhammad Umar Sandila | Junior Clerk |
| 8. | Junior Clerk |
| 9. | Junior Clerk |
| 10..... | Junior Clerk |
| 11..... | Junior Clerk |
| 12.Muhammad Umar | Naib Qasid |
| 13.Muhammad Suleman | Naib Qasid |
| 14.Aqeel ur Rahman | Naib Qasid |

Estate Officer

- | | |
|--------------------------|------------|
| 1. Shiraz Khan | Incharge |
| 2. Hafiz Mudasser Suhail | Care Taker |

Laboratory Staff

Biology

- | | |
|-------------------------|--------------------------|
| 1. Muhammad Naeem Abbas | Senior Lecture Assistant |
| 2. | Lecture Assistant |
| 3. Muhammad Waris | Laboratory Attendant |
| 4. Muhammad Shafique | Laboratory Attendant |

Physics

- | | |
|-------------------------|--------------------------|
| 1. Muhammad Ihsan Qadir | Senior Lecture Assistant |
| 2. | Lecture Assistant |
| 3. Muhammad Iqbal | Laboratory Attendant |
| 4. | Laboratory Attendant |

Chemistry

- | | |
|------------------|--------------------------|
| 1. Naveed Akhtar | Lab Supervisor |
| 2. | Senior Lecture Assistant |
| 3. | Laboratory Attendant |
| 4. | Laboratory Attendant |

Computer Science

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|------------------------|----------------------|
| 1. Abdul Ghaffar Anjum | Laboratory Attendant |
|------------------------|----------------------|

Office Incharge

- | | |
|--------------------|-------------------------------|
| 1. Muhammad Rizwan | Assistant Professor (English) |
| 2. | Senior Lecture Assistant |
| 3. | Laboratory Attendant |
| 4. | Laboratory Attendant |

College Security Committee

- | | | |
|-----------------------------|-----------------|----------|
| 1. Dr. Aman Ullah Bhatti | Professor | Convener |
| 2. Mr. Muhammad Afzal (Bio) | Associate Prof. | Member |
| 3. Mr. Muhammad Ali Waqas | Assistant Prof. | Member |
| 4. Mr. Muhammad Adrees | Assistant Prof. | Member |

Time Table Committee

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|----------------------------|---------------------|-------------|
| 1. Mr. Zulfiqar Ali (Math) | Assistant Professor | Incharge |
| 2. Mr. Naveed Fazal Haq | Assistant Professor | Co-Incharge |

Registrar Office

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|-------------------------|---------------------|------------------|
| 1. Mr. Khalid Mahmood | Assistant Professor | Registrar |
| 2. Mr. Naveed Fazal Haq | Assistant Professor | Deputy Registrar |

Examination Department

1. Mr. Saeed Ahmad	Assistant Professor	Controller of Examination
2. Rana Muhammad Irshad Khan	Assistant Professor	Deputy Controller (Arts)
3. Mr. Muhammad Adrees	Assistant Professor	Deputy Controller (Sci.)

Admission Coordinator

1. Dr. Aman Ullah	Professor	Coordinator
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Admission Committee (Arts)

1. Dr. Abdul Raheem Ashraf	Associate Prof.	Convener
2. Syed Fakhar Hussain	Assistant Prof.	Member
3. Mr. Syed Mazhar Abbas	Assistant Prof.	Member
4. Mr. Hafiz Khalid Hussain	Assistant Prof.	Member
5. Mr. Farhan Nazir	Assistant Prof.	Member

Admission Committee (Pre-Engineering)

1. Mr. Naveed Ahmad	Associate Prof.	Convener
2. Mr. Saeed Ahmad	Assistant Prof.	Member
3. Mr. Shiraz Khan	Assistant Prof.	Member
4. Mr. Muhammad Waqas Saleem	Assistant Prof.	Member

Admission Committee (Pre-Medical)

1. Mr. Muhammad Afzal (Bio)	Associate Prof.	Convener
2. Mr. Muhammad Adrees	Assistant Prof.	Member
3. Mr. Naeem Ullah Ansari	Assistant Prof.	Member
4. Mr. Allah Ditta Bhatti	Lecturer	Member

Admission Committee (ICS)

1. Mr. Muhammad Ali Waqas	Assistant Prof.	Convener
2. Mr. Hassan Raza	Lecturer	Member
3. Mr. Haseeb Azmat	Lecturer	Member

Admission Committee (I.Com)

1. Mr. Mirza Mahid Baig	Assistant Prof.	Convener
2. Mr. Saif ur Rehman Saifi	Assistant Prof.	Member
3. Mr. Abdul Rehman	Lecturer	Member

Second Shift Committee

1. Mr. Muhammad Afzal	Associate Prof.	Convener
2. Mr. Naveed Fazal Haq	Assistant Prof.	Member (Science)
3. Mr. Muhammad Irfan	Assistant Prof.	Member (Arts)

Board / University Attestation

1. Mirza Mahid Baig	Associate Professor
2. Dr. Muhammad Akram Sura	Assistant Professor

3. Hafiz Abdul Rehman Lecturer

Migration In-Charge

1. Dr. Muhammad Akram Sura Assistant Professor

Struck off / Readmission Committee

1. Mr. Khalid Mahmood	Assistant Prof.	Coordinator
2. Mr. Muhammad Irfan	Assistant Prof.	Member
3. Mr. Shakeel Shaharyar Majeed	Assistant Prof.	Member
4. Mr. Saif ur Rehman Saifi	Assistant Prof.	Member
5. Mr. Muhammad Rizwan	Assistant Prof.	Member

Repair Committee

1. Mr. Dawood Ahmad	Assistant Prof.	Convener
2. Mr. Shiraz Khan	Assistant Prof.	Member
3. Mr. Maqsood Ahmad	Assistant Prof.	Member
4. Head of concerned Department / Incharge		

Library Committee

1. Mr. Ghulam Sarwar Khan	Associate Prof.	Convener
2. Dr. Muhammad Shahzad	Assistant Prof.	Member
3. Mr. Muhammad Adrees Maan	Librarian	Member

Proctorial Board

1. Mr. Ghulam Sarwar	Associate Prof.	Chief Proctor
2. Mr. Karamat Ali	Assistant Prof.	Deputy Chief Proctor
3. Mr. Ali Akhtar	Assistant Prof.	Deputy Chief Proctor
4. Mr. Syed Mazhar Abbas	Assistant Prof.	Member
5. Mr. Muhammad Iqbal	Assistant Prof.	Member
6. Mr. Mohsin Raza	Assistant Prof.	Member
7. Mr. Hafiz Abdul Rehman	Assistant Prof.	Member
8. Mr. Tahir Subhani	Assistant Prof.	Member
9. Mr. Farhan Nazir	Assistant Prof.	Member
10. Mr. Hassan Raza	Lecturer	Member
11. Mr. Farhan Ali	Lecturer	Member
12. Mr. Gulfam Nasir	Lecturer	Member
13. Mr. Shahid Hussain	Lecturer	Member

Discipline Committee M.A / BS (Arts)

1. Dr. Abdul Raheem Ashraf	Associate Prof.	Convener
2. Mr. Muhammad Maqsood	Assistant Prof.	Member
3. Dr. Muhammad Akram Sura	Assistant Prof.	Member
4. Mr. Dawood Ahmad	Assistant Prof.	Member
5. Mr. Masood Javed Toor	Assistant Prof.	Member

General Discipline Committee BS (Science)

1. Dr. Muhammad Shahzad	Assistant Prof.	Convener
2. Mr. Shiraz Khan	Assistant Prof.	Member
3. Mr. Farhan Ali	Lecturer	Member
4. Mr. Gulfam Nasir	Lecturer	Member
5. Mr. Hassan Raza	Lecturer	Member

Campus Night Duty Committee

1. Mr. Naveed Fazal Haq	Assistant Prof.	Convener
2. Mr. Karamat Ali	Assistant Prof.	Member
3. Mr. Shiraz Khan		Member

Night Duty (Helpers)

1. Mr. Naveed Akhtar	Lab Supervisor
2. Mr. Muhammad Naeem Abbas	Senior Lecture Assistant

Sports Board

1. Mr. Ejaz Javed Virk	Assistant Prof.	Chairman
2. Mr. Karamat Ali	Assistant Prof.	Secretary

Sports In-charge

1. Mr. Muhammad Idrees	Assistant Prof.	Weight Lifting / Squash
2. Mr. Rana M. Irshad Khan	Assistant Prof.	Football
3. Mr. Karamat Ali	Assistant Prof.	Volleyball / Arm Wrestling / Mud Wrestling
4. Mr. Dawood Ahmad	Assistant Prof.	Table Tennis / Karate
5. Mr. Farhan Nazir	Assistant Prof.	Athletics / Body Building / Kabaddi
6. Mr. Shahid Hussain	Lecturer	Cricket
7. Mr. Saqib Ehsan	Lecturer	Basketball

Sports Purchase Committee

1. Mr. Ejaz Javed Virk	Assistant Prof.	Convener
2. Mr. Dawood Ahmad	Assistant Prof.	Member
3. Mr. Rana M. Irshad	Assistant Prof.	Member
4. Mr. Karamat Ali	Assistant Prof.	Member
5. Mr. Shahid Hussain	Lecturer	Member

Bazm e Shirani

1. Mr. Khurram Abbas Virk	Assistant Prof.	Convener
2. Mr. Farhan Nazir	Assistant Prof.	Member
3. Mr. Ali Asif	Lecturer	Member

Bazm e Uloom e Islamia

1. Dr. Abdul Raheem Ashraf	Associate Prof.	Convener
2. Mr. Saif ur Rehman Saifi	Assistant Prof.	Member
3. Mr. Moazzam Nawaz Virk	Lecturer	Member

Nazriya Pakistan Society

1. Mr. Dawood Ahmad	Assistant Prof.	Convener
2. Rana M. Irshad Khan	Assistant Prof.	Member
3. Mr. M. Saleem Akhtar	Lecturer	Member

Scientific Society

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|------------------------------|-----------------|----------|
| 1. Dr. Muhammad Shahzad | Assistant Prof. | Convener |
| 2. Mr. Iftikhar Ahmaf Yousaf | Assistant Prof. | Member |
| 3. Mr. Farhan Ali | Lecturer | Member |

Economics / Commerce Society

- | | | |
|--------------------------|-----------------|----------|
| 1. Mr. Masood Javed | Assistant Prof. | Convener |
| 2. Mr. Shakeel Shaharyar | Assistant Prof. | Member |
| 3. Hafiz Abdul Rehman | Assistant Prof. | Member |

Mosque Committee

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|-----------------------------|-----------------|----------|
| 1. Mr. Dawood Ahmad | Assistant Prof. | Convener |
| 2. Mr. Saif ur Rehman Saifi | Assistant Prof. | Member |

College Card Committee

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|--------------------------|-----------------|----------|
| 1. Mr. Muhammad Adrees | Assistant Prof. | Convener |
| 2. Mr. Gulfam Nasir | Lecturer | Member |
| 3. Mr. Muhammad Siddique | SLA | Member |
| 4. Mr. Ehsan Qadir | SLA | Member |

Sound System Committee

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|------------------------------|-----------------|----------|
| 1. Mr. Muhammad Waqas Saleem | Assistant Prof. | Convener |
| 2. Mr. Muhammad Aslam | Lecturer | Member |
| 3. Mr. Muhammad Siddique | SLA | Member |
| 4. Mr. Muhammad Iqbal | LA | Member |

Hostel Management /Administration Committee

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|-------------------------|-----------------|-----------------------|
| 1. Mr. Naveed Fazal Haq | Assistant Prof. | Hostel Warden |
| 2. Mr. Karamat Ali | Assistant Prof. | Hostel Superintendent |

Hostel Management / audit Committee

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|----------------------------|-----------------|----------|
| 1. Mr. Shaukat Ali | Associate Prof. | Convener |
| 2. Dr. Muhammad Akram Sura | Assistant Prof. | Member |
| 3. Rana M. IrshadKhan | Assistant Prof. | Member |

Gardening Committee

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|---------------------------|-----------------|----------|
| 1. Mr. Dawwod ahmad | Assistant Prof. | Convener |
| 2. Mr. Naeem Ullah Ansari | Assistant Prof. | Member |

BS Administration Committee

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|---------------------------------|-----------------|-----------------------------------|
| 1. Syed Fakhur Hussain | Assistant Prof. | Registrar (BS) |
| 2. Mr. Hassan Raza | Lecturer | Deputy Registrar (BS) |
| 3. Mr. Naveed Fazal Haq | Assistant Prof. | Controller of Examinations |
| 4. Mr. Arshad Ali | Lecturer | Deputy Controller of Examinations |
| 5. Dr. Muhammad Rafique | Associate Prof. | Coordinator (BS) |
| 6. Mr. Shakeel Shaharyar Majeed | Assistant Prof. | Coordinator |
| 7. Mr. Muhammad Rizwan | Lecturer | Deputy Coordinator |
| 8. Mr. Haseeb Azmat | Lecturer | Deputy Coordinator |

Dispensary

- | | | |
|---------------------------|-----------------|----------|
| 1. Mr. Dawwod ahmad | Assistant Prof. | Convener |
| 2. Mr. Naeem Ullah Ansari | Assistant Prof. | Member |

Editorial Board

Patron in Chief

Prof. Hafiz Sana Ullah Principal

Publisher

Prof. Dr. Aman Ullah Bhatti Vice Principal

Chief Editor

Dr. Naveed Ahmad Gill Associate Professor

Editorial Board (Urdu)

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|--------------------------------|-----------------|------------|
| 1. Dr. Abdul Raheem Ashraf | Associate Prof. | Editor |
| 2. Dr. Muhammad Akram Sura | Assistant Prof. | Sub-Editor |
| 3. Syed Fakhur Hussain Bukhari | Assistant Prof. | Sub-Editor |
| 4. Mr. Saif ur Rehman | Assistant Prof. | Sub-Editor |
| 5. Mr. Farhan Nazir | Assistant Prof. | Sub-Editor |

Editorial Board (English)

- | | | |
|----------------------------|-----------------|------------|
| 1. Mr. Muhammad Maqsood | Assistant Prof. | Editor |
| 2. Mr. Muhammad Rizwan | Assistant Prof. | Sub-Editor |
| 3. Mr. Mohsin Raza | Assistant Prof. | Sub-Editor |
| 4. Mr. Asif Siddique Tahir | Lecturer | Sub-Editor |

Editorial Board (Science)

- | | | |
|------------------------------|-----------------|------------|
| 1. D. Muhammad Shahzad | Assistant Prof. | Editor |
| 2. Mr. Iftikhar Ahmad Yousaf | Assistant Prof. | Sub-Editor |
| 3. Mr. Farhan Ali | Lecturer | Sub-Editor |

Ittelaat Committee

- | | | |
|----------------------------|-----------------|--------------|
| 1. Dr. Muhammad Akram Sura | Assistant Prof. | Chief Editor |
| 2. Dr. Muhammad Shahzad | Assistant Prof. | Editor |
| 3. Mr. Maqsood Ahmad | Assistant Prof. | Editor |
| 4. Mr. Farhan Nazir | Lecturer | Editor |
| 5. Mr. Ahmad Ali Badaat | Lecturer | Editor |

Dengue / Corona Committee

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|-----------------------------|-----------------|--------------|
| 1. Mr. Muhammad Afzal (Bio) | Associate Prof. | Focal Person |
| 2. Dr. Muhammad Shahzad | Assistant Prof. | Member |
| 3. Mr. Naeem Ullah Ansari | Lecturer | Member |
| 4. Mr. Allah Ditta Bhatti | Lecturer | Member |
| 5. Mr. Kamran Danish | Lecturer | Member |

Blood Donor Society

- | | | |
|-------------------------|-----------------|----------|
| 1. Dr. Muhammad Shahzad | Assistant Prof. | Incharge |
| 2. Mr. Amjad Javed Virk | Assistant Prof. | Member |
| 3. Mr. Asif Siddique | Lecturer | Member |

Admission Procedure

Admission will be given according to the policy devised by the Government. Admission in Intermediate and Bachelors program will be given in accordance with the policy announced by the Board and University of the Punjab. The students who passed annual exam in 2021 will be given priority. Those students who passed exam in supplementary will be eligible for admission only against vacant seats. The students who have passed Matriculation and Intermediate will be given admission in first year and third year respectively. The merit list of qualifying students will be pasted on the Notice Board. The Admission Committee can debar the admission of any student in case he is found to be involved in unethical and illegal activities. In case a student does not pay fee within due date, his name will be removed from the list and his place will be awarded to next waiting candidate.

Only those students who pass Matriculation and Intermediate will be given admission in first year and third year respectively.

A student fail in a subject but having pass result card will not be eligible to take admission in that particular subject in which he has failed.

Age Limit for Admission

As per letter by the Govt. of the Punjab vid.50(coll)7-5/84 dated 13.03.1989 the age limit is as under:

Inter: (18 Years)

BA /BSc (22 Years)

M.A: (26 Years)

The deserving students will be given concession in college fee as rules. For disabled students, there is no age restriction.

Method to Submit Admission Form

Prospectus can be obtained from the college office. The duly filled admission forms must be submitted in the admission office according to the given time table. The students will mention their name and father's name according to matriculation certificate.

Attach the following documents with admission form:

1. Two attested copies of Matric /Inter result card / certificate
2. Good Conduct Certificate from the last attended institution. In case of private students, a character attestation certificate verified by a grade 16 or above class officer.
3. For 1st Year: 06 pictures in size (2"×2 ½) in white background

4. For 3rd Year: 06 pictures in size (2"×2 ½) in blue background
5. If the student has passed matriculation from some other board, then Original Board Migration Certificate (NOC) and its one attested copy.

Note: Without this admission form will not be received.

6. Attested copy of Father / Guardian CNIC
7. Student's B-form is necessary. **Note: Admission form will not be received without it.**
8. At the time of admission, student must give relevant affirmation (that is given at the back of admission form) that if he misbehaves or disrespects, the principal may expel him from the college.
9. Disability certificate (the disability certificate established by MS of Govt. Hospital for getting admission on particular seat will be accepted)
10. For soldier quota, application must be given by Army GHQ and list provided by GMQ will be final consideration.
11. Attach the required admission form with all documents in file cover and submit in the office. Admission form will not be received without file cover and after deadline.

Admission Policy:

As per Letter No. SO(A-1) Dated 02-October, 2001 by the Education Department Govt. of the Punjab & Letter No. 7703/1294/GEN/WR-4 Dated 11-April, 2002 by ARMY GHQ Rawalpindi, admission in 1st Year and 3rd Year will be on the following lines:

(A)	1 st Year	Open Merit Special Quota	Disabled Sports (Only for Arts students) Transgender Minority	92% 02% 02% 02%
(B)	Associate Degree Program Commerce	Open Merit Special Quota	Disabled Army Transgender Minority	92% 02% 01% 02%

Subject Selection (Morning Shift)

Intermediate student can select one set from the following sets.

1. **F.Sc Pre-Medical:** (Biology, Chemistry, Physics)
2. **F.Sc Pre-Engineering:** (Chemistry, Mathematics, Physics)
3. **ICS:** (Computer Science, Mathematics, Physics)
4. **ICS:** (Computer Science, Mathematics, Statistics)
5. **General Science:** (Economics, Mathematics, Statistics)
6. **General Science:** (Mathematics, Psychology, Statistics)
7. **General Science:** (Mathematics, Geography, Statistics)

Arts: Students can select only one subject from all the following groups.

1. Education, Health & physical education, Psychology, Sociology
2. Civics, Persian, Arabic, Statistics, Punjabi
3. Economics, philosophy, Islamiat elective, Geography, History

Subject Selection (Evening Shift)

Intermediate: Student will select anyone set from the following.

1. **F.Sc Pre-Medical:** Biology, Chemistry, Physics
2. **F.Sc Pre-Engineering:** Chemistry, Mathematics, Physics
3. **ICS:** Computer Science, Mathematics, Physics
4. **Arts:** Health & Physical Education, Sociology, Islamiat
5. **Arts:** Islamiat, Sociology, Civics

Associate Degree Program (Commerce) Part-I

1.	Business Math Stat	100	5.	Functional English	100	
2.	Computer	100	6.	Introduction to Business	100	
3.	Economics	100	7.	Money, Banking, Finance	100	
4.	Financial	100	8.	Islamiat	60	760

Associate Degree Program (Commerce) Part-II

1.	Advance Accounting	100	5.	Business Taxation	100	
2.	Auditing	100	6.	Cost Accounting	100	
3.	Business Report Writing	100	7.	Economics of Pakistan	100	
4.	Business	100	8.	Pakistan Studies	40	740

BS (4-Year Program)

BS four year Program in Chemistry, Physics, Zoology, Mathematics and computer science has began in 2016. Admission is only on merit.

- BS Physics: To get admission in BS Physics, the study of physics and Mathematics is necessary in F.Sc.
- BS Mathematics: To get admission in BS Mathematics, Mathematics with Physics or statistics must be studied in F.Sc
- BS Chemistry: For admission in BS Chemistry, only those students are eligible who have passed F.Sc Pre- Medical or Pre-Engineering.
- BS Zoology: For admission in BS Zoology only those students are eligible who have passed F.Sc Pre-Medical
- BS- IT: For admission in BS IT, students must have studied Maths with Physics or Computer in F.Sc/ICS.
- BS English: To get admission in BS English, the study of English is necessary in F.A / F.Sc.
- BS Urdu: To get admission in BS Urdu, the study of Urdu is necessary in F.A / F.Sc.
- BS Islamiat: To get admission in BS Islamiat, the study of Islamiat is necessary in F.A / F.Sc.
- BS Economic: To get admission in BS Economics, the study of Economics is necessary in F.A / F.Sc.
- BS Political Science: To get admission in BS Political Science, the study of Political Science is necessary in F.A / F.Sc.

DETAILS OF FEE FOR INTERMEDIATE

1-	Admission Fee	Science- Rs. 65 Arts- Rs. 80	2-	Examination Fee	Rs. 180 (Annual)
3-	Tuition Fee	Rs. 600 (Annual)	4-	General Fund	Rs. 50 (Annual)
5-	Medical Fund	Rs. 50 (Annual)	6-	College Magazine	Rs. 150 (Annual)
7-	College Welfare	Rs. 50 (Annual)	8-	Library Security	Rs. 500 (Annual) (Returnable)
9-	Red Crescent	Rs. 60 (Annual)	10-	Science Breakage	Rs. 60 (Annual)
11-	Second Shift Fee	Rs. 3600 (Annual)	12-	Cycle Parking	Rs. 100 (Annual)
13-	Sports Fund	Rs. 180 (Annual)	14-	College Card	Rs. 50 (Annual)
15-	Board / University Affiliation Fund	Rs. 240 (Annual)	16-	Computer Fee	Rs. 300 (Annual)
17-	Board Registration Fee	Rs. 1295 (Annual)	18-	Mosque Fund	Rs. 100 (Annual) (At the time of admission)

DETAILS OF FEE FOR ASSOCIATE DEGREE PROGRAM COMMERCE

1-	Admission Fee	Science- Rs. 65 Arts- Rs. 80	2-	Examination Fee	Rs. 180 (Annual)
3-	Tuition Fee	Rs. 600 (Annual)	4-	General Fund	Rs. 50 (Annual)
5-	Medical Fund	Rs. 50 (Annual)	6-	College Magazine	Rs. 150 (Annual)
7-	College Welfare	Rs. 50 (Annual)	8-	Library Security	Rs. 500 (Annual) (Returnable)
9-	Red Crescent	Rs. 60 (Annual)	10-	Science Breakage	Rs. 60 (Annual)
11-	Second Shift Fee	Rs. 3600 (Annual)	12-	Cycle Parking	Rs. 100 (Annual)
13-	Sports Fund	Rs. 180 (Annual)	14-	College Card	Rs. 50 (Annual)
15-	Board / University Affiliation Fund	Rs. 240 (Annual)	16-	Computer Fee	Rs. 300 (Annual)
17-	Board Registration Fee	Rs. 1295 (Annual)	18-	Mosque Fund	Rs. 100 (Annual) (On the time of admission)

DETAILS OF FEE FOR BS (PER SEMESTER)

1-	Admission Fee	Rs. 225	2-	Examination Fee	Rs. 200
3-	Tuition Fee	Rs. 360	4-	Red Cross Fund	Rs. 30
5-	Medical Fund	Rs. 30	6-	College Magazine Fund	Rs. 60
7-	College Welfare Fund	Rs. 50	8-	College Library Security	Rs. 300 (Refundable)
9-	Enrollment Fee (Univ.)	Rs. 2000	10-	Breakage Fund	Rs. 120
11-	Sports Fund	Rs. 90	12-	Cycle parking / Burqa Fund	Rs. 50
13-	University Affiliation Fund	Rs. 100 (At the time of admission)	14-	College Card	Rs. 50
15-	Registration Fee (Univ.)	Rs. 3720	16-	Computer Fee	Rs. 300
17-	Sports Fee (Univ.)	Rs. 2000	18-	General Fund	Rs. 50

Fee and Fine Payment

Fee and Fine payment will be done on specific dates as specified by the college.

Struck off after Admission

If a student remains absent for 10 days in any subject or all subjects, his name will be struck off. He will have to apply for re-admission in accordance with struck off notification. Besides, for re-admission, he will have to pay special fine and admission fee.

Note:

- i. Both theory and practical attendance will be counted for science students.
- ii. If a student's name is struck off twice, he will lose the right of re-admission.
- iii. If a student is found in indiscipline, misbehavior or malpractice, the college administration reserves the right to take proper disciplinary action against him.

Migration

A candidate shall be eligible for migration as board / university rules provided.

- a. He falls within the college merit
- b. A seat lies vacant in the college
- c. Documentary evidence of change of address

However, the final decision lies with the Principal.

Class Attendance

Only those students will be eligible to appear in board / university exam who follow the following criteria of class attendance along with other conditions:

- a. 75% attendance in each subject
- b. In subjects which include practicals, 75% attendance in the specific period (practical) provided practical periods are not below 40.
- c. 72 hours manual work in academic terms before exam.
- d. No relaxation / relief will be provided in the lecture count in case of leave, illness or any other reason.
- e. 90% attendance in mandatory for BS students

Absence Fine & Special Fine

In case of violation of college rules, special fine may be charged which is not remissible.

- 02 rupees will be charged for absence in each lecture.
- In case of absence from college exam / UMC, 200 rupees will be charged.
- Liberal use of Mobile Phone will result in 1000 rupees fine.
- Smoking / misbehaving with college officials / workers.
- 150 rupees will be fined to students without uniform.
- If students are found quarreling among themselves, they will be fined.
- Facilitating activities of foreign organizations.
- Damaging college property.
- Remaining absent from classes continuously.

Leave Rules

- a. Students of F.A / F.Sc should get two-day leave approved by their English department.
- b. Leave for three or more days should be got approved by the concerned senior teacher / Dean of Arts / Dean of Science / Dean of Commerce or the vice Principal.
- c. Medical Leave for more than four days will be granted on the basis of Medical Certificate issued by the medical Officer or MS of the Government Hospital.
- d. The leave application should have the father's signature, student's name, Roll Number, Class, Year, section and Date clearly mentioned.
- e. BS students should submit their application in Room No. 125 after getting it approved by the Head of Department / Dean of Science / Dean of Arts or the Vice Principal.
- f. Intermediate students should submit their application in Room No. 23.

Fee Concession

- a. Fee concession applications must be submitted on the specific form immediately after admission in the college. All such applications must bear father's / guardian's signature.
- b. Concession will be granted on the basis of discipline, regular attendance and satisfactory performance in studies.
- c. Granted fee concession can be refuted to such students who are either unable to perform satisfactorily in the college exam or violate college rules.

Scholarships

Scholarships special offered by the Government, University, Board and local bodies can be granted in the college. However, poor performance may lead to refusal of the scholarship.

ID Card

Newly admitted students must collect their college ID card from the Physics Lab within 15 days of the admission. In this connection, 04 Passport size Pictures of the student in white background bearing student's name, Roll Number and father's name at the back must be submitted in the college office during admission. 50 rupees will be charged for the ID card. In case ID card is lost, the student will have to pay 100 rupees as fine for the new card. However, the card will not be issued the third time. Each student is required to display college card during college hours or else disciplinary action will be taken against him.

College Uniform

As per the Government guidelines, college and school students are required to wear the same uniform at an institution. It is aimed at identifying students easily and encouraging them to avoid wearing expensive dresses. Following are the uniforms for students of the college.

➤ First Shift

Summer: Brown Pants and White Shirt, Black Shoes

Winter: Brown Pants and White Shirt, Maroon Sweaters / Coats, Black Shoes

➤ Second Shift

Summer: Brown Pants and Sky Blue Shirt, Black Shoes

Winter: Brown Pants and Sky Blue Shirt, Maroon Sweaters / Coats, Black Shoes

➤ BS 4-Years

Summer: Black Pants and White Shirt, Black Shoes

Winter: Black Pants and White Shirt, Maroon Sweaters / Coats, Black Shoes

➤ Female Students

White Shalwar and White Kameez, Black Shawl / Burqa / Sweaters / Gowns.

Note:

Neck Tie is part of the uniform but if a student opts for it, it should not be any color other than Maroon.

➤ Complaints / Suggestion Box

A Box outside the college has been placed for the students to register their complaints or suggestions. Such applications should contain name and Roll Number of the student who writes a complaint or suggestion. The Principal will take appropriate action upon these applications.

➤ Notice Boards

All the announcements from college are posted on the Notice Board. All the students are advised to check the Notice Board regularly. The students are considered informed once the announcement has been posted on the Notice Board. Any claim of misinformation shall not be entertained.

➤ **Discipline / Code of Conduct**

The purpose of college education is not only curricular studies but also character building through discipline. The students are required to follow the code of conduct. The students are advised not to be part of any immoral, indecent and submissive activities and law and order of the college. The students should respect the teachers. They should act gently with their fellow students and sort out their mutual issues amicably.

➤ **Discipline Committee / Proctorial Board**

To ensure discipline of the students, a Proctorial Board that comprises of a few teachers exists in the college. It assists the students in resolving their problems.

➤ **College Library**

College Library contains books related to every subject. There are about thirty thousand books and every section has been added with more books to facilitate the students and teachers. A student can get one book issued against his / name for a duration of 14 days. If a book is not returned within due date, a fine of Rs. 5/- per day is charged from the student. The reference books can only be studied in the library premises. Within one year of final exams, the security fees must be refunded if the student applies.

➤ **College Exams**

Mid-Term exams are held in mid December whereas, Pre-Board exams are held in first week of the March. Students must participate in these because based on these exams result, registration to the Board or University is confirmed. Registration is withheld in case of poor academic performance. Absence in exams results in fine of Rs. 200/- per exam.

➤ **Rechecking**

If a student wishes to get his paper rechecked, he can get it done by paying one hundred rupees per subject.

➤ **Book Bank**

In addition to college library, a book bank has also been set up. College students, teachers and other citizens donate their books to book bank. The curricular books are available at the book bank and these are issued to deserving students for the period of two years so that they can benefit from it.

➤ **Educational events at College**

In addition to the Debating Society, Majlis-e-Iqbal, the Islamic Society, Bazm-e-Shirani, Pakistan Ideology Society, Scientific Society and the Commerce Society have been set up. These ensure healthy cultural and educational activities and improve the literary writing and speaking skills of the students. Prominent students and speakers are given special prizes.

➤ **Pakistan Ideology Trust Society**

Under this society Pakistan Ideology, Pakistan Movement and several personalities related to it are the topic for different competitions and exhibitions.

➤ **The Red Crescent Society**

The deserving students are provided books and college uniform by this organization.

➤ **Medical Aid**

In order to provide a first aid to the students there is a dispensary in the college where a part time doctor and a trained dispenser work.

➤ **The Environment and Scouting Society**

Environment and Scouting society is also one of the other several societies in the college.

➤ **Publications**

Magazine: The college students have their own literary and educational publication named “Marghzar”. It includes the writings by teachers and students. Special marks for this are also issued at important events.

Information: This is a concise information booklet of the college that publishes once in every three months. It mentions all the happenings in the college. Different societies report their college activities in this publication.

➤ **College Council**

All the important matters and issues are addressed by the college council which is headed by the college Principal. This council presents its recommendations regarding discipline, college dues, education and code of conduct to the Principal. These are acted upon after approval. The students who are involved in any immoral or indecent activity are punished by the college council. The punishment may include fine and even expulsion. College council is also authorized to punish any student found guilty of using illegal means to pass exam.

➤ **Rules and Regulations for Admission to Hostel**

1. The application form for hostel admission is available at college office. Application form has to be submitted immediately after the admission.
2. Hostel administration allots rooms according to rules and regulations.
3. The residing students will be responsible for the safety of everything in their rooms.
4. The hostel will be evacuated during vacation.
5. Attendance for all the residing students is taken at 07:00 am. and 09:00 pm. daily. Every absence will be fined Rs. 10/-. Any student that remains missing for seven days from the hostel will be terminated from the hostel list.

➤ **Prohibitions**

The following actions are prohibited:

1. Damaging the hostel property.
2. Keeping a pet or a big cash amount.
3. Playing cards, radio or using heater.
4. Keeping fire, arms or knives.
5. Keeping guest without permission.

Note:

If any action is not included in the above list, it can later be included upon college council's permission.

➤ **Hostel dues**

1-	Hostel Fee	Rs. 260/- Annual	2-	Miscellaneous	Rs. 10000/- Annual
3-	Mess Security	Rs. 4000/- (Refundable)	4-	Maintenance Expenses	Rs. 3000/- Annual
5-	Hostel Security	Inter: Rs. 10000/- BS: Rs. 2000/-			